

December 9, 2016



Dear Sir / Madam,

INVITATION LETTER

It is Sunway University pleasure to invite you to participate in the 1st Sunway University Taekwondo Poomsae Championship 2017 at View Gallery, Sunway University on 14th January 2017. We extend a warm greeting and a special welcome to those who are coming and we would also like to give our great appreciation to Master Tony and the Taekwondo Club from Sunway University who are devoting their time and energy to organize and increase the popularity of Taekwondo in Malaysia.

The championship is the first ever Poomsae tournament organized by Sunway University Taekwondo Club. Your participation and support will make this event a success. We provide a beautiful indoor venue, safe and fair matches, and a festive atmosphere.

Attached above together with this in this invitation letter:

- a) Information Pack
- b) Form A – Confirmation of Participation
- c) Form B – Individual Registration Form
- d) Form C – Event Registration Form

If you have any enquiry, please contact: -

- 1) Mr. Mok Chuang Chin (Sports Executive, Sunway University)
Mobile Number: 016 - 426 6368
Email: ccmok@sunway.edu.my

- 2) Master Tony Lee (Taekwondo Instructor, Sunway University Taekwondo Club)
Mobile Number: 012 - 950 6611

We do request that all registration forms with full payment be returned to us no later than January 13th. This will allow us sufficient time to organize a fast smooth and safe event for you and your players.

We are truly looking forward to seeing everyone so we can rekindle old friendships and have a successful tournament for your students along with ours. As we built our friendship in the past, it is our hope that all students at this event will formulate outstanding friendships that will continue to grow with their passion of martial arts.

We would like to thank you in advance for your participation.

Yours Faithfully,

.....
Mok Chuang Chin
Sports Executive
Sports Unit, Student Services Department
Sunway University

Sunway University (KPT/JPT/DFT/US/B15)
Owned and governed by the Jeffrey Cheah Foundation (800946-T)
No. 5, Jalan Universiti, Bandar Sunway, 46150 Petaling Jaya, Selangor Darul Ehsan, Malaysia.
Tel (603) 7491 8622 Fax (603) 5635 8633

sunway.edu.my

1st Sunway University Taekwondo Poomsae Championship 2017

Organizer : Sunway University Taekwondo Club in collaboration with Sports Unit

Date : 14th January 2017, Saturday

Time : 8.00am – 5.00pm

Venue : View Gallery, Sunway University Building

Category : Male and Female

1.0 Events and Entry Fees

1. Single Event (White/Yellow/Green/Blue/Red/Black belt) – RM 45.00/pax
2. Pair Event (White/Yellow/Green/Blue/Red/Black belt) – RM 70.00/pair
3. Team Event (White/Yellow/Green/Blue/Red/Black belt) – RM 105.00/team

2.0 Division

1. Age 8 and Below
2. Age 9-11
3. Age 12-14
4. Age 15-17
5. Age 18 and Above (IPT / Open Level)

3.0 Category (Male / Female)

Division	Event	Level (Belt Colour)
Age 8	Single	Entry (White/Yellow)
	Pair	Junior (Green)
	Team of Three	Amateur (Blue)
Age 9-11	Single	Senior (Red)
	Pair	Professional (Black)
	Team of Three	Entry Level (White/Yellow)
Age 12-14	Single	Junior (Green)
	Pair	Amateur (Blue)
	Team of Three	Senior (Red)
Age 15-17	Single	Professional (Black)
	Pair	Entry Level (White/Yellow)
	Team of Three	Junior (Green)
Age 18 and Above (IPT/Open Level)	Single	Amateur (Blue)
	Pair	Senior (Red)
	Team of Three	Professional (Black)

4.0 Poomsae (Pattern Events)

1. The sequel will be determined by drawing of lots on the event day before the start of event.
2. Participant will perform one (1) set of designated poomsae and two (2) sets of designated poomsae for Black/Poom Category.
3. Participants with the highest point will win the event.
4. The designated poomsae for each belt colour as follows:
 - a. White/Yellow : Compulsory Poomsae – TAEGEUK 1
 - b. Green : Compulsory Poomsae – TAEGUEK 3
 - c. Blue : Compulsory Poomsae – TAEGUEK 5
 - d. Red : Compulsory Poomsae – TAEGUEK 7
 - e. Black/Poom : Two (2) Poomsae
First Poomsae: Compulsory Poomsae - KORYO
Second Poomsae: Participant's choice of Poomsae or TAEGUEK

5.0 Tournament Format and Prizes

1. All participants will be divided into groups. A group consists of 4 participants. A medal (Gold, Silver, Bronze, and Bronze) will be awarded to each participant in the group according to their ranking.

2. The champion of each group will be competed with one another. Only one (1) trophy will be awarded to the winner.
3. Overall Trophy will be awarded to the winner who have the highest medals tally in all events.
4. IPT Challenge Trophy will be awarded to the Institution (IPT Level) who have the highest medals tally in all events.

6.0 Team Entry:

- a) Team Manager 1 pax
- b) Head Coach 2 pax (max)
- c) Lady Chaperon 1 pax (optional)
- d) Male Participant No Limit
- e) Female Participant No Limit

7.0 Arbitrators:

To be decided by the Organizing Committee.

8.0 Heads of Court and Referees:

To be appointed by the Organizing Committee.

9.0 Discipline:

1. All participants and official shall strictly observe the Code of Conducts of Taekwondo Malaysia TM/WTF and the rules and regulations of the competition.
2. Disciplinary action will be taken against a participant who has violated the Code of Conducts or the rules and regulations of the competition.

10.0 Indemnities

1. Each club/institution confirms that all entry forms have been completed and willingly signed by the participants, with parental consent given (where applicable).
2. Each club will keep: Sunway University, Sunway College, Organizing Committee, the appointed officials and other participants (including the parties' nominees and assignees) fully indemnified against any claim of injury, loss (fatal or otherwise) arising from the participation in this championship or any activities incidental thereto.

11.0 Insurance

1. It shall be the responsibility of the respective club/institution to ensure that all their participants and officials are insured with a valid insurance coverage.
2. Participants without proper participation entry forms and valid insurance coverage enter the competition at their own risk.
3. Organizing Committee, the appointed officials and other participants (including the parties' nominees and assignees) will not be held liable in any event.

12.0 Transportation and Accommodation

Each club/institution will arrange for their own transport and accommodation and bear all cost/ fees incurred in relation to such arrangements.

13.0 Closing Date

All entry forms (A, B & C) and payments must be submitted to the Organizing Committee before **13th January 2017 (Friday), 3.00pm**. Late entries will not be entertained.

14.0 Payment

1. Payment can be made to "Sunway University Sdn Bhd" (HSBC Account: 352-512164-101). Kindly email the payment receipt to sports@sunway.edu.my (Mr. Mok Chuang Chin) for verification purpose.
2. Alternative, you may make the payment by cash on the event day.
3. The registration fee is not refundable.

15.0 Itinerary

Date	Time	Programme	Venue
13 Jan 2017 (Friday)	3.00 pm	Team Managers Meeting	To be confirmed
14 Jan 2017 (Saturday)	8.00 am	Registration	View Galley, Sunway University Building
	9.00 am	Tournament Begins	
	12.15 pm	Prize Giving (Ms. Lee Siok Ping)	
	12.45 pm	Lunch Break	
	1.30 pm	Tournament Continues	
	5.00 pm	Prize Giving (Mr. Teh Kean Sing)	

16.0 Contact

1. Mr. Mok Chuang Chin (Sports Advisor, Sunway University)
Mobile Number: 016 - 426 6368
Office Number: 03 - 7491 8622 ext. 3761
Email Address: sports@sunway.edu.my
2. Master Tony Lee Chun Wah (Instructor, Sunway University Taekwondo Club)
Mobile Number: 012 - 950 6611
3. Nicole Lim Li Theng (Chairperson, Sunway University Taekwondo Club)
Mobile Number: 017 - 681 0669

17.0 Facebook Page

All information, pictures and video will be updated/uploaded on "Sunway Sports Team" Facebook page (<https://www.facebook.com/sunwaysports>).

1st Sunway University Taekwondo Poomsae Championship 2017

Confirmation of Participation

Institution / Club		
Team Coach 1		
Team Coach 2		
Lady Chaperon (Optional)		
Team Manager	Name	
	Contact Number	
	Email	
<p>Declaration: -</p> <p>I have read, understood and agreed to the rules and regulations of this championship and will not hold Sunway University, Sunway College, its officials and the Organizing Committee responsible for any mishap.</p> <p style="text-align: right;"><i>Institution/Club Official Stamp (if applicable):</i></p> <div style="border: 1px solid black; width: 150px; height: 100px; margin-left: auto; margin-right: auto;"></div> <p>..... Signature</p> <p>Name:</p> <p>Date:</p>		

1st Sunway University Taekwondo Poomsae Championship 2017

Individual Registration Form

Name (as in I.C./Passport)	
Gender	
Address	
Present Grade / Dan	
Date of Birth (DD/MM/YYYY)	
Health Condition (If any)	
Student ID No. (if applicable)	
Institution / Club	

Declaration: -

I hereby confirm my participation in the 1st Sunway University Taekwondo Poomsae Championship 2017, and agreed that the Organizer reserves the right to accept or reject the application as deemed fit and also understood that Sunway University, Sunway College, its officials and the Organizer will not be held responsible for any mischief or injuries to me before, during and after the course of the event. I am aware and understood that the Organizer will take photographs/video recording on the event day and I agreed that any photos/videos that have my appearances may be used by the Organizer for promotional purposes.

.....
Applicant's Signature

Date:

Approved/Confirmed by,

.....
Signature of Team Manager / Coach
Name:
Date:

1st Sunway University Taekwondo Poomsae Championship 2017

Event Registration Form

Institution / Club					
Division (Tick ✓)	Age 8 & below	Age 9-11	Age 12-14	Age 15-17	Age 18 & Above (IPT / Open)

Single Event

No.	Name	Gender	Date of Birth (DD/MM/YYYY)	Belt Colour
1				
2				
3				
4				

Pair Event

No.	Name	Gender	Date of Birth (DD/MM/YYYY)	Belt Colour
1				
2				
3				
4				

Team Event

No.	Name	Gender	Date of Birth (DD/MM/YYYY)	Belt Colour
1				
2				

** Please use additional sheet of paper for registration purpose if the columns above are not enough. **

Submitted by,

.....
Signature of Team Manager / Coach
Name:

.....
Date

